Time started: 7:35 pm

Time finished: 9.00 pm

Attendees: Tony Harris (TH) Jenny McKeown (JM), Samantha Skyring (SS), Jane Purcell (JP), Kate Colgan (KC), Helen Lamont (HL), Lee Nelson, Tricia Macrae, Anastasia Martinez, Kylie Boccanfuso,

Apologies: Louise Jongejan (LJ), Fr Joshua, Susi Willis, jenny Davis, Alex Hill, David Nelson.

Date of next meeting: General, 20 August 2014 9am

## **action items from PREVIOUS minutes**

The previous Executive General Meeting Minutes were present. Moved by Jane, seconded by Helen.

## **General Business**

Group discussion over what parents are asked to provide for kids starting school, eg tissues. Suggestion made to JM to look into an external provider to do online ordering of school stationary packs by years.

Group discussion over low numbers of attendees at last AGM, question raised over whether this should revert to evenings at night. TH will raise at next AGM and JS will ask for input on the topic in the newsletter just prior.

Group discussion over number of boys leaving in year 4, and possible miscommunication amongst parents leading to greater numbers of boys leaving.

## **reports**

### Principal – Jenny McKeown

* JM - Musical - school will provide t-shirts, parents to send kids in black tracks or leggings. Tickets on sale shortly via ticketek.

### Treasurer – Sam Skyring

Application for community building partnership grant is almost completed. Otherwise on track and planning for A&C show.

Art & Craft Show – Absent, no update.

Social – Planning for Fathers day, will continue to have BBQ as with previous years.

Uniform Shop – Kylie Boccanfuso, Jane Purcell – In new smaller room, much more organized. Looking into new track pants, and there is a revised Skort still available form office.

Pastoral Care – Anastasia Martinez, Jenny Davis- Meals going to one family. Everything running as per normal. Big thank you to everyone for all the generous help.

Extra curricular Activities Committee – David Nelson

Looking into sleeved tops with STW marking, which can be owned by school and lent out for Gala days.

DCP – Kate Colgan

This is a work in progress to create a school P&F mission statement. Thank you for those who have responded so far. KC will also send an email to P&F asking for further input to finalize this task.

## **ACTION ITEMS**

| * JM will look into stationary suppliers
* SS will continue to progress grant application.
* KC to complete Mission Statement
* TH will review timing of AGM’s in winter terms/ JS will ask for feedback in newsletter.
* JM to put staff photos with name in newsletter in term 1.
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## **Diary Dates**