Time started: 6.40 pm

Time finished: 7.30 pm

Attendees: Tony Harris (TH) Jenny McKeown (JM), Samantha Skyring (SS), Jane Purcell (JP), Kate Colgan (KC), Helen Lamont (HL), Lee Nelson, Tricia Macrae, Anastasia Martinez, Kylie Boccanfuso, Louise Jonejan, Susi Willis

Apologies: Lee Nelson, jenny Davis, Alex Hill, David Nelson.

Date of next meeting: General, 12 November 2014 7.30pm

## **action items from PREVIOUS minutes**

The previous Executive General Meeting Minutes were present. Moved by HL, seconded by JP.

Mission statement will be presented by LC later.

## **General Business**

 Some proposed parish changes have been raised in the church. This would involve doing up the hall, the school taking the Forsyth houses, and giving over the Horsley house next to hall. School is supportive.

Might run welcome night under the all weather and forest areas.

Perhaps different music, Jazz?

Proposal or question over necessity for gifts for P&F committee members. Agreed that some thank you is wanted and appropriate, but perhaps in future to be done at AGM not in mass.

## **reports**

### Principal – Jenny McKeown

* JM - Will make most of her report at AGM following. Some over expenditure such as on Digital Signboard. Hoping to aim towards second all weather cover for front playground/ $200,000 work has been completed.

### President – Tony Harris

* A&C Show a great success, thank you to everyone involved. Some trouble with older boys, ex students.
* Opening night also a great success, good feedback on new venue, food and entertainment. Some parents very upset about level of noise from other parents during auction.
* New location was much easier to manage practically especially afterwards and the next morning in regards to the show.
* Silent auctions did not perform as well, these could be relocated to near the bar next year.
* Suggestion to remove the screen near the auction area.
* Home baked goods was not in a great location
* The P& F will email/ survey monkey the school community to seek feedback.
* Beer and Bubbles was popular but will need reviewing as it didn’t make much money.
* Proposal to move maintenance onto the A&C committee, accepted.

### Treasurer – Sam Skyring

Please see attached financial report.

$114,000 will be given to the school. General account has a surplus so an additional $15 may be given to the school.

Art & Craft Show – Thank you and farewell.

Social – Thank you and farewell.

Uniform Shop – Kylie Boccanfuso, Jane Purcell – Much easier now in the cottage. Old skort stock was swapped for new. Thank you and farewell.

Pastoral Care – Anastasia Martinez, Jenny Davis- Sophie and Fleur will take over. Thank you and farewell.

Extra curricular Activities Committee – David Nelson

Report to be presented at AGM.

DCP – Kate Colgan

Report to be presented at AGM. Thank you and farewell.

## **ACTION ITEMS**

| * JM to put staff photos with name in newsletter in term 1.
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## **Diary Dates**