



ST THOMAS' P&F GENERAL MEETING – TERM 1

2 March 2016

Time started: 7.33 pm
Time finished: 8.10 pm
Attendees: Chris Duggan (CD), Jenny McKeown (JM), Genevieve Muir (GM), Samantha Skyring (SS), Felicity Dwyer (FD), Robbie McKegg (RM), Narelle Cooper (NC), Garry Bigg (GB) Skye Hunt (SH), Jen Davis, Felicity Jay, Kristie Smith (KS), Chris Godfrey (CG), Meera Kumaran-Ingram (MK)
Apologies: Louise Jongejan (LJ), Fleur Sullivan (FS) Sophie Bacic (SB)
Date of next meeting: 31st May 2016

Meeting opened with prayer.

ACTION ITEMS FROM PREVIOUS MINUTES

The previous General Meeting Minutes were present. Proposed by CD seconded by SS.

Nominations were received and the election of new committee members are confirmed as follows;

- President – Chris Duggan
- Vice President – Genevieve Muir
- Secretary – Felicity Dwyer

All other committee members remain unchanged from 2015.

GENERAL BUSINESS

CD welcomed the group for his first meeting as elected president. Chris expressed thanks for the warm welcome as the incoming president for 2016.

There were no other general matters to raise, and no outstanding matters from the previous meeting.

REPORTS

Principal – Jenny McKeown

- It has been a hectic return to school however the student's assessment data is very positive. There has been great support from parents. Independent learning goals have been established in maths and now the team is working on literacy.
- The first Castle meeting has been held – work samples are brought to the meeting, any problems/issues are solved as a team with a variety of staff members. Goals are set in the classroom and there is a follow up meeting 5- 6 weeks later. This process is working well.



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- Staff for 2016 are nearly confirmed. Final student numbers are sourced from census data which is still processing.
- One day per week there will be maths support for children identified in MAI. Maths teacher will co-teach in these sessions.
- Cluster swimming carnival was yesterday. Key take-outs are;
 - Many children were disqualified for poor style and not touching the wall. St Thomas is very lenient on swimming style/stroke so many kids were unaware that they were making a mistake. Moving forward a swimming NSW representative will judge at our St Thomas carnival to disqualify children for incorrect stroke or not touching the wall. This will help to teach the correct stroke and prepare for the cluster carnival.
 - The race schedule was changed which resulted in parents missing races. Some children had to wait up to 5 minutes for their race. Overall the carnival was not run well.

PRESIDENT – CHRIS DUGGAN

- Chris thanked everyone for making him feel welcome as the new president.
- Chris requested to be provided with the list of new families outsider kindergarten

TREASURER – SAM SKYRING

- 2015 accounts signed off by auditor
- GST and compliance up to date
- Shelving purchased for new staff room
- Invoice from Dose to be provided for Tissues and Champagne - Jen to follow up.

ART AND CRAFT – GARY BIGG

- The team is working on items that need to get sorted early e.g. raffle
- Quarterly Art and Craft meetings are going to be streamlined so content is grouped and people don't need to attend irrelevant updates. Jenny and Louise won't attend meetings moving forward unless requested.
- Stakeholder/partner management to be simplified so our sponsors/partners only have to deal with one St. Thomas contact.

SOCIAL – JEN DAVIS, NARELLE COOPER



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- Grandparents day coming up
- Open day pack to be developed next week. Helium balloons and free gifts sourced.
- We need to recruit a new social committee for 2017
- Meeting re basketball court re contacts to be held. The courts are currently over subscribed for training. There are multiple solutions being considered and a recommendation will be made at the next meeting. Changes to be implemented for term 4.

UNIFORM SHOP – FELICITY JAY

- Uniform shop remains steady and going well.

PASTORAL CARE – SOPHIE BACIC

- No further update

EXTRA CURRICULAR – REMOVE FROM AGENDA

- There is no longer a central manager for extra-curricular activities. The spreadsheet of parent contacts/ coordinators for each sport has been developed and there is no more obligation from the school.

DCP – ROBBIE MCKEGG

- The first DCP meeting is to occur tonight. The meeting re-iterated the goals of the P&F should be to stop thinking fundraising and more parent engagement. All were in consensus that St Thomas already does an excellent job at parent engagement and has the right balance between engagement and fundraising.
- The recent application for grant/award was a good exercise as it provided visibility of how much we do as a school.
- The DCP Parent portal to be promoted in newsletter.

ACTION ITEMS



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- None

DIARY DATES

- Next meeting Tuesday 31st May.