Meeting Notes

Time started: 7.00 pm

Time finished: 7.55 pm

Attendees: Chris Duggan, Jenny McKeown, Samantha Skyring, Tara Matzen, Paula Stamatis, Stephen Grant,

Claire Wootton, Peta Herschderfer, Charlotte Menzies, Anita Truninger

Apologies: Vanessa Mackett, Lisa Mayoh

Date of next meeting: June 13, 2018

Meeting opened with prayer.

|  |  |  |
| --- | --- | --- |
|  | ITEM | WHO |
| 1 | Welcome all   * Chris welcomed the new executive members | Chris Duggan |
| 2 | Confirmation and acceptance of previous meeting’s minutes   * Yes all agreed to accept the minutes | Chris Duggan |
| 3 | Business arising from those minutes   * Jenny & Chris to follow up Hyecorp to engage with the Willoughby Club developers on community initiatives. Chris to make contact with Hyecorp and have them contact Jenny/Peta direct for further discussion. | Chris Duggan |
| 4 | General Agenda items   * Pay it Forward- McGrath Lower North Shore (Art & Craft show principal sponsor) has suggested a Pay it Forward scheme. Peta and Jenny have made contact with McGrath for discussion. * Father’s day Golf Day- agreed it was a good proposal so long as it falls after the Fathers Day celebrations at school. Year 2 parents to organize, with P&F to promote. Chris to write to Toni and Angela confirming. | Chris Duggan |
| 5 | Principal’s report   * 2019 enrollment complete. Strong demand with waiting list. 2020 list commenced. * Incoming parents confirmed good reputation of School and well supported interest for new enrollments. * Jenny and team looking at promoting retention or new students for years 4-6 via online campaign and expos. * Primary A debate team into quarter finals. Thanks to debating coach Alex for an excellent job. * Toilet rolls in boys bathrooms- new dispenser being trialed. | Jenny McKeown |
| 6 | President’s report   * Chris raised the need for a new president at the end of this year, noting there was only one meeting to go before his term expires. A number of suggestions were discussed. Chris to approach these parents. | Chris Duggan |
| 7 | Treasurer’s report   * All social activities in under budget. Trivia night was a huge success, raising $11,772 after costs for MS. * Bank accounts reconciled to 31 May. | Vanessa was an Apology- tabled by Chris Duggan |
| 8 | Subcommittee reports:  CSP   * Chris & Anita attended March CSP meeting * Regional plan for broader parent engagement and involvement in curriculum; * Hot topics for parent engagement- cyber security and resilience. * St Thomas prompted St Philip Neri seminar on Parent toolbox for well being. * Anita and Chris can’t attend next CSP. Mary Hare or other P&F to attend.   Art and Craft   * Meeting have commenced. * Volunteers still needed. * Road closure approved. * Limited liquor license received. * Publicity started and sponsorship prospectus issued.   Social   * Teachers lunch scheduled for last week; * Well being week fruit basket to be delivered. * 2 more events for the year.   Uniform Shop   * Collection of basketball jersey, to be recycled and held by uniform shop. * Uniform swap day to be organised; * Same for netball.   Pastoral Care   * Busy period of late with plenty of support and offered (working though list of volunteers) | Anita Truninger  Stephen Grant  Tara Matzen/Paula Stamatis  Claire Wooton  Sam Skyring |
| 9 | Matters for future consideration   * Sound baffles installed in undercroft- noticeable sound minimization. * Confirmed next meeting date for August 28th 2018. | Chris Duggan |