Meeting Notes

Time started: 7.00 pm

Time finished: 7.55 pm

Attendees: Chris Duggan, Jenny McKeown, Samantha Skyring, Tara Matzen, Paula Stamatis, Stephen Grant,

Claire Wootton, Peta Herschderfer, Charlotte Menzies, Anita Truninger

Apologies: Vanessa Mackett, Lisa Mayoh

Date of next meeting: June 13, 2018

Meeting opened with prayer.

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|  | ITEM | WHO |
| 1 | Welcome all* Chris welcomed the new executive members
 | Chris Duggan |
| 2 | Confirmation and acceptance of previous meeting’s minutes * Yes all agreed to accept the minutes
 | Chris Duggan |
| 3 | Business arising from those minutes* Jenny & Chris to follow up Hyecorp to engage with the Willoughby Club developers on community initiatives. Chris to make contact with Hyecorp and have them contact Jenny/Peta direct for further discussion.
 | Chris Duggan |
| 4 | General Agenda items* Pay it Forward- McGrath Lower North Shore (Art & Craft show principal sponsor) has suggested a Pay it Forward scheme. Peta and Jenny have made contact with McGrath for discussion.
* Father’s day Golf Day- agreed it was a good proposal so long as it falls after the Fathers Day celebrations at school. Year 2 parents to organize, with P&F to promote. Chris to write to Toni and Angela confirming.
 | Chris Duggan |
| 5 | Principal’s report * 2019 enrollment complete. Strong demand with waiting list. 2020 list commenced.
* Incoming parents confirmed good reputation of School and well supported interest for new enrollments.
* Jenny and team looking at promoting retention or new students for years 4-6 via online campaign and expos.
* Primary A debate team into quarter finals. Thanks to debating coach Alex for an excellent job.
* Toilet rolls in boys bathrooms- new dispenser being trialed.
 | Jenny McKeown |
| 6 | President’s report * Chris raised the need for a new president at the end of this year, noting there was only one meeting to go before his term expires. A number of suggestions were discussed. Chris to approach these parents.
 | Chris Duggan |
| 7 | Treasurer’s report * All social activities in under budget. Trivia night was a huge success, raising $11,772 after costs for MS.
* Bank accounts reconciled to 31 May.
 | Vanessa was an Apology- tabled by Chris Duggan |
| 8 | Subcommittee reports:CSP* Chris & Anita attended March CSP meeting
* Regional plan for broader parent engagement and involvement in curriculum;
* Hot topics for parent engagement- cyber security and resilience.
* St Thomas prompted St Philip Neri seminar on Parent toolbox for well being.
* Anita and Chris can’t attend next CSP. Mary Hare or other P&F to attend.

Art and Craft * Meeting have commenced.
* Volunteers still needed.
* Road closure approved.
* Limited liquor license received.
* Publicity started and sponsorship prospectus issued.

Social * Teachers lunch scheduled for last week;
* Well being week fruit basket to be delivered.
* 2 more events for the year.

Uniform Shop* Collection of basketball jersey, to be recycled and held by uniform shop.
* Uniform swap day to be organised;
* Same for netball.

Pastoral Care * Busy period of late with plenty of support and offered (working though list of volunteers)
 | Anita TruningerStephen GrantTara Matzen/Paula StamatisClaire WootonSam Skyring |
| 9 | Matters for future consideration* Sound baffles installed in undercroft- noticeable sound minimization.
* Confirmed next meeting date for August 28th 2018.
 | Chris Duggan |