



ST THOMAS' P & F  
 Term 1 – Tuesday 13<sup>th</sup> March 2018

## Meeting Notes

Time started: 7.00 pm  
 Time finished: 7.55 pm  
 Attendees: Chris Duggan, Jenny McKeown, Samantha Skyring, Tara Matzen, Paula Stamatis, Stephen Grant, Claire Wootton, Peta Herschderfer, Charlotte Menzies, Anita Truninger

Apologies: Vanessa Mackett, Lisa Mayoh  
 Date of next meeting: June 13, 2018

Meeting opened with prayer.

	ITEM	WHO
1	Welcome all <ul style="list-style-type: none"> <li>Chris welcomed the new executive members</li> </ul>	Chris Duggan
2	Confirmation and acceptance of previous meeting's minutes <ul style="list-style-type: none"> <li>Yes all agreed to accept the minutes</li> </ul>	Chris Duggan
3	Business arising from those minutes <ul style="list-style-type: none"> <li>Jenny &amp; Chris to follow up Hyecorp to engage with the Willoughby Club developers on community initiatives. Chris to make contact with Hyecorp and have them contact Jenny/Peta direct for further discussion.</li> </ul>	Chris Duggan
4	General Agenda items <ul style="list-style-type: none"> <li>Pay it Forward- McGrath Lower North Shore (Art &amp; Craft show principal sponsor) has suggested a Pay it Forward scheme. Peta and Jenny have made contact with McGrath for discussion.</li> <li>Father's day Golf Day- agreed it was a good proposal so long as it falls after the Fathers Day celebrations at school. Year 2 parents to organize, with P&amp;F to promote. Chris to write to Toni and Angela confirming.</li> </ul>	Chris Duggan
5	Principal's report <ul style="list-style-type: none"> <li>2019 enrollment complete. Strong demand with waiting list. 2020 list commenced.</li> <li>Incoming parents confirmed good reputation of School and well supported interest for new enrollments.</li> <li>Jenny and team looking at promoting retention or new students for years 4-6 via online campaign and expos.</li> <li>Primary A debate team into quarter finals. Thanks to debating coach Alex for an excellent job.</li> <li>Toilet rolls in boys bathrooms- new dispenser being trialed.</li> </ul>	Jenny McKeown
6	President's report <ul style="list-style-type: none"> <li>Chris raised the need for a new president at the end of this year, noting there was only one meeting to go</li> </ul>	Chris Duggan



# PARENTS & FRIENDS

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	before his term expires. A number of suggestions were discussed. Chris to approach these parents.	
7	<p>Treasurer's report</p> <ul style="list-style-type: none"> <li>All social activities in under budget. Trivia night was a huge success, raising \$11,772 after costs for MS.</li> <li>Bank accounts reconciled to 31 May.</li> </ul>	Vanessa was an Apology- tabled by Chris Duggan
8	<p>Subcommittee reports:</p> <p>CSP</p> <ul style="list-style-type: none"> <li>Chris &amp; Anita attended March CSP meeting</li> <li>Regional plan for broader parent engagement and involvement in curriculum;</li> <li>Hot topics for parent engagement- cyber security and resilience.</li> <li>St Thomas prompted St Philip Neri seminar on Parent toolbox for well being.</li> <li>Anita and Chris can't attend next CSP. Mary Hare or other P&amp;F to attend.</li> </ul> <p>Art and Craft</p> <ul style="list-style-type: none"> <li>Meeting have commenced.</li> <li>Volunteers still needed.</li> <li>Road closure approved.</li> <li>Limited liquor license received.</li> <li>Publicity started and sponsorship prospectus issued.</li> </ul> <p>Social</p> <ul style="list-style-type: none"> <li>Teachers lunch scheduled for last week;</li> <li>Well being week fruit basket to be delivered.</li> <li>2 more events for the year.</li> </ul> <p>Uniform Shop</p> <ul style="list-style-type: none"> <li>Collection of basketball jersey, to be recycled and held by uniform shop.</li> <li>Uniform swap day to be organised;</li> <li>Same for netball.</li> </ul> <p>Pastoral Care</p> <ul style="list-style-type: none"> <li>Busy period of late with plenty of support and offered (working though list of volunteers)</li> </ul>	<p>Anita Truninger</p>           <p>Stephen Grant</p>       <p>Tara Matzen/Paula Stamatis</p>       <p>Claire Wooton</p>    <p>Sam Skyring</p>
9	<p>Matters for future consideration</p> <ul style="list-style-type: none"> <li>Sound baffles installed in undercroft- noticeable sound minimization.</li> <li>Confirmed next meeting date for August 28<sup>th</sup> 2018.</li> </ul>	Chris Duggan