



ST THOMAS' P&F
ANNUAL GENERAL MEETING
Term 4 – Tuesday 20th November 2018

Meeting Notes

Time started: 7.00 pm

Time finished: 8.02pm

Attendees: Chris Duggan, Jenny McKeown, Peta Herschderfer, Robbie McKegg, Samantha Skyring, Vanessa Mackett, Lisa Mayoh, Tara Matzen, Charlotte Menzies, Helen Lowe, Sally Williams, Toni Gooley

Apologies: Paula Stamatis, Claire Wootton, Anita Truniger, Stephen Grant

Tuesday, November 20, 2018

Meeting opened with prayer.

	ITEM	WHO
1	Welcome all – Chris welcomed all members	Chris Duggan
2	Confirmation and acceptance of previous meeting's minutes - Yes all agreed to accept the minutes	Chris Duggan
3	General Agenda items <ul style="list-style-type: none"> • Committee member replacements: • Chris Duggan stepping down after three years as president – Robbie McKegg nomination supported unanimously. • Lisa Mayoh and Charlotte Menzies continuing as secretary and Vice President • Vanessa Mackett continuing for her third and final year as treasurer • Anita Truniger to continue as CSP representative • Helen Lowe and Steve Grant to 'pencil in' a third year as Art and Craft Show convenors, while looking for replacements • Samantha Skyring and Sally Williams to hand over pastoral care to Gen Muir and Alissa Malone • Uniform Shop looking for replacements • Tara Matzen and Paula Stamatis to hand over social committee to Toni Gooley and Angela Dobbin • Chris thanked all longstanding members for their support and an exceptional job, while welcoming new committee members • A list of outgoing members to be given to Toni for thank you gifts (with a budget of \$50) • Staff leaving: Suzanne Nash and Lorraine Hall 	Chris Duggan
5	Principal's report- including update on proposed capital or	Jenny McKeown



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	<p>maintenance works</p> <p>Jenny said there was \$130,000 from last year. Of this, \$12,000 was spent on new shelving \$16,000 on new library furniture \$38,000 on sound baffling \$4,000 on air conditioning for the library \$7,000 on touch screen in the music room \$57,000 from last year plus the money from the Art and Craft Show - \$198,000 is sitting unallocated.</p> <p>Two parent suggestions came from the newsletter prompt – a canteen or storage, and upgrading computers.</p> <p>Jenny said there are 28 laptops in the library which are out of warranty and 80 iPads to be replaced as they won't support the operating systems for new apps (they have a maximum life expectancy of three years, and the Diocese will sell old iPads)</p> <p>Storage – could be expensive Excursions? A seat-belted bus, big blue blocks (\$11,000) and long term capital works plan all noted.</p> <p>Funds to be transferred into future spending account.</p>	
6	President's report	<p>Chris Duggan</p> <p>No report to thank you for 3 years</p>
7	<p>Treasurer's report</p> <p>Suggesting \$5k into next year as a buffer to pay for welcome night Uniform shop – needs to update stock balance Pastoral care – haven't needed it and wont need it next year Art and Craft Show:</p> <p>\$208k total income Up \$11k on last year Sponsorship up Auction up \$5k up from last year (online success noted) Jewellery up \$1k Class artwork down \$2k</p>	Vanessa Mackett



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	<p>Raffle up \$3k Art sales \$107k in gross sales, up on last year Craft canned so no income Home-baked goods up \$1.6k</p> <p>Net profit \$135k Taking a buffer of \$20k plus \$5k from P&F, a total donation of \$140k for the school</p> <p>P&F budget – very consistent</p> <p>Budget approved for next year, unanimously</p>	
8	<p>Subcommittee reports:</p> <ul style="list-style-type: none"> • CSP – Jenny said that 1.5% fee increase guaranteed for the next 5 years. 41 classrooms closed in Broken Bay over the last 3 years. St Thomas is bucking the trend with 361 pupils next year – the school has never had over 350. • Art and Craft – to work on size of auction and online potential to maximise outcome on the night • Social – welcome night date to be moved forward • Uniform Shop – Needs girls tunics size 8-12; need to explore other options for skort supplier; constant zipper issues with bags • Pastoral Care – Helped 20 families this year, many long term 	<p>Jenny McKewon</p> <p>Helen Thompson</p> <p>Tara Matzen, Toni Gooley Maryanne Blackman</p> <p>Sam Skyring, Sally Williams</p>
9	Matters for future consideration	Chris Duggan
10	<p>Confirmation of next meeting</p> <p>Wednesday, March 13, 2019</p>	<p>Chris Duggan Robbie McKegg</p>