



ST THOMAS' P&F
EXECUTIVE & GENERAL P&F MEETING
Term 3 – 22nd August 2017

MEETING NOTES

Time started: 7.01 pm
 Time finished: 7.50pm
 Attendees: Chris Duggan, Jenny McKeown, Genevieve Muir, Felicity Dwyer, Helen Thompson, Tara Matzen, Paula Stamatou, Claire Wootton, Sam Skyring, Sally Williams
 Apologies: Stephen Grant, Vanessa Mackett, Mary Hare
 Date of next meeting: TBC

Meeting opened with a prayer.

	ITEM	WHO
1	Welcome	Chris Duggan
2	Confirmation and acceptance of previous meeting's minutes - All agreed	Chris Duggan
3	Business arising from those minutes - None	Chris Duggan
4	General Agenda items <ul style="list-style-type: none"> • Parent survey – Felicity and Gen to review survey and propose next steps in AGM in Nov. Survey to be sent before end of year. • Committee member replacements – recruitment notices to be made via school stream and newsletter • Funding Update & subcommittee discussion– all agreed we need to create a new subcommittee to manage the workload in 2018 including a replacement for Mary. • Lunchtime roster request – roster is displayed on classroom doors & playground • Wellbeing fruit baskets – feedback change to staff. 	Felicity/Gen Felicity/Gen All None Felicity
5	Principal's report <ul style="list-style-type: none"> • Naplan results were strong especially in year 5 • Year 3 Reading disappointing • Numeracy results are the highest ever. Thanks to Peta Hersenderfner for EMU program which has made a huge difference 	Jenny McKeown
6	President's report <ul style="list-style-type: none"> • Possible partnership opportunity with Club Willoughby via Gary Bigg. Chris to acknowledge their offer and will engage if any opportunity 	Chris Duggan
7	Treasurer's report <ul style="list-style-type: none"> • \$3k under budget for social events so far this year (School Mass, Tissues and Champagne, Welcome Night, Mothers' Day and Grandparents Day). • \$1k allocated to Fathers Days breakfast for coffee machine • The Trivia Night was a great success with a donation of ~\$6.8k being made to MS. • We are looking good from a cash perspective on the A&C show with 	Chris Duggan on behalf of Vanessa Mackett



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	most sponsorship monies received and major raffle proceeds being deposited.	
8	<p>Subcommittee reports:</p> <ul style="list-style-type: none"> • DPC - Mary absent due to DPC meeting on the same night • Art and Craft – <ul style="list-style-type: none"> ○ After party agreed to be at 6pm with no kids ○ Planning is going well and all is on track. A variety of new stalk this year including xmas shopping, cellar door cheese. Volunteers to be called beginning term 4 • Social – Are new BBQs required? Can we use the excess funds for new BBQs. To be assessed at Fathers' Day function and report back at AGM • Uniform Shop – branching out into basketball uniforms. Parents will be able to swap uniforms for the correct size as children grow • Pastoral Care – Please ensure Sam and Sally are advised of any families in need. 	<p>MH HT,SG</p> <p>TM, PS</p> <p>MB,CW</p> <p>SS, SW</p>
9	Matters for future consideration - None	Chris Duggan
10	Confirmation of next meeting/AGM and conclusion Term 4– Tuesday 14th Nov 7pm	Chris Duggan