



ST THOMAS' P & F  
Term 2 – Tuesday, 4<sup>th</sup> June 2019 – 7pm

## Meeting Notes

**Time started:** 7.00 pm

**Time finished:** 7.57pm

**Attendees:** Jenny McKeown, Peta Herschderfer, Robbie McKegg, Vanessa Mackett, Lisa Mayoh, Charlotte Menzies, Angela Dobbin, Toni Gooley, Fiona Thistlewood, Genevieve Muir, Mary Hare, Jonathon Gross, Wibke Quinnell, Peter McGee

**Apologies:** Alissa Malone

**Tuesday, June 4, 2019**

**Meeting opened with prayer.**

|   | ITEM  | WHO           |
|---|---|---------------|
| 1 | Welcome all   | Robbie McKegg |
| 2 | Confirmation and acceptance of previous meeting's minutes -<br>Yes all agreed to accept the minutes   | Robbie McKegg |
| 3 | Business arising from those minutes   | Jenny McKeown |
| 4 | General Agenda items <ul style="list-style-type: none"> <li>• Kiss N Ride has greatly improved since parents have ushered cars around the block in the 'corner march', and every so often parents will be rostered on as a continual reminder. There have been no unhappy letters from residents in this time.</li> <li>• Jenny talking to council about the possibility of having the bus stop on Forsyth St to stop bus users from having to cross the road.</li> </ul> | Robbie McKegg |
| 5 | Principal's report <ul style="list-style-type: none"> <li>• Incredible enrollments this term, taking school numbers to 358. Still talking about one, but possibly two, Year 5 classes, three Kindys and one Year 6.</li> <li>• Playgroup has started well, with incoming Kindys having been invited. Another 5 will be held between now and September.</li> </ul>   | Jenny McKeown |
| 6 | President's report <ul style="list-style-type: none"> <li>• Maryanne Blackman to assist Robbie regarding a 'Relationships coordinator' for sponsorships and fundraising events.</li> <li>• Template/notes for specific roles to be created for art</li> </ul>   | Robbie McKegg |



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|   | <p>and craft show committees, with contacts and procedures so incoming members and helpers know what to do.</p> <ul style="list-style-type: none"> <li>• Lisa to send minutes to Netty for website</li> </ul>   |  |
| 7 | <p>Treasurer's report</p> <ul style="list-style-type: none"> <li>• 203 people at Welcome Night which was a huge success</li> <li>• Events under budget across the board</li> <li>• Lisa to keep fruit going for staff during wellbeing weeks</li> <li>• \$17,000 in general account, with more to come from trivia</li> <li>• \$20,000 in art and craft</li> <li>• Sponsorship is going well</li> <li>• Uniform shop has a good buffer</li> <li>• \$3,000 in pastoral care</li> </ul>   | Vanessa Mackett  |
| 8 | <p>Subcommittee reports:</p> <ul style="list-style-type: none"> <li>• CSP – Mary Hare has taken over from Anita Hirschorn as Catholic School Parent. She missed the leadership meeting but cluster coordinator told Mary they were focusing on giving pupils a voice and parent engagement through free seminars. Mary to look at the feasibility of a solar audit.</li> <li>• Art and Craft – A few vacancies to fill – jewellery, sponsorship. Handout to be put into school bags. Kindy and new families to be targeted and encouraged to participate.</li> <li>• Social – Mother's Day event went well. Trivia raised more than \$10,000 and was a great night. Ange to put something in newsletter to say thank you from the P&amp;F. Father Brian to be invited to all future school events. Trivia may benefit from a larger venue next time. Father's Day golf day being planned and parents encouraged to spread the word.</li> <li>• Uniform Shop – Sold out of long trousers for boys.</li> <li>• Pastoral Care – Gen to put something in newsletter/school stream encouraging people to sign up.</li> </ul> <p>Matters for future consideration:</p> <ul style="list-style-type: none"> <li>• Robbie encouraged committee to add to the newsletter, particularly any articles that may be of interest.</li> <li>• Charlotte raised making toilets safe and clean through Danielle Miller art project – putting stickers on mirrors and painting doors. Charlotte to investigate and put to</li> </ul> | <p>Jenny McKewon<br/>Jenny McKewon</p> <p>Angela Dobbin</p> <p>Kate Sheppard</p> <p>Genevieve Muir</p> |



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|    | <p>the student environment team.</p> <ul style="list-style-type: none"><li>• Maths sessions for parents to be arranged for next term, with videos for parents unable to make it.</li></ul> |               |
| 10 | <p>Confirmation of next meeting</p> <p>Tuesday, August 27, 2019</p>  | Robbie McKegg |