



ST THOMAS' P & F

Term 1 – Wednesday, 4 March 2020 – 7pm

Meeting Notes

Time started: 7.00 pm

Time finished: 8.00pm

Attendees: Jenny McKeown, Peta Herschderfer, Robbie McKegg, Vanessa Mackett, Charlotte Menzies, Liam Donohue, Rebecca Nolan, Angela Dobbin, Kate Shepherd, Jonathon Gross, Peter McGee, Stepanie Seeto, Jonathan Malloy, Rod Wilson, Seona Donald, Peppi Cooley

Apologies: Lisa Mayoh, Mary Hare, Toni Gooley, Carol Englishby

Wednesday, March 4, 2020

Meeting opened with prayer.

	ITEM	WHO
1	Welcome all	Robbie McKegg
2	Confirmation and acceptance of previous meeting's minutes – <ul style="list-style-type: none"> • It was noted that Point 6 of the Treasurers report in the previous minutes should be updated to indicate \$2,700 was spent on traffic control as opposed to \$7,000. • After the above change being made, the minutes were accepted by Charlotte Menzies and Rod Wilson seconded. 	Robbie McKegg
3	Business arising from those minutes <ul style="list-style-type: none"> • No further business arose from the previous minutes. 	Robbie McKegg
4	General Agenda items <ul style="list-style-type: none"> • A request was made from a parent to place the Guidelines for use of Whatsapp by parents on each Year Group Whatsapp. • Action: Social Committee to follow up with class parents that guidelines have been posted on each Whatsapp group. 	Robbie McKegg
5	Principal's report Storm Damage - Insurance <ul style="list-style-type: none"> • We have had significant damage to the playground and roof due to recent storms. • Insurance covers water penetration damage only, accordingly the school needs to cover the remaining cost. • Main school building will require a new roof and there has been damage to demountables, including carpets. • Significant damage to trees in the playground resulting 	Jenny McKeown

	<p>in arborist costs have been being incurred by the school. During January, there was a cull of large limbs from the trees.</p> <ul style="list-style-type: none"> • Basketball roof has also been damaged. • Timeline for rectification is 3 months. Only 1 quote received to date, however 3 quotes are required per CSO policy. • Rectifications works will occur over a school holiday period to avoid disruption. <p>Expansion plans</p> <ul style="list-style-type: none"> • Quantity surveyor is looking at plans for expansion. • Question as to whether the school can borrow funds to complete the project. <p>Other business</p> <ul style="list-style-type: none"> • Kindergarten has started well with 72 children; • The Swimming Cluster Carnival occurred on 3 March 2020. One student will be attending the Diocesan carnival in Mingara. • Year 6 Camp went very well. Held at a location in Narrabeen. • The Whole School Commencement mass and Year 3 mass went well with good attendance. • Reconciliation preparation has commenced in Year 2. • New format furniture in Class 4Y going well and has received positive feedback. 	
6	<p>President's report</p> <ul style="list-style-type: none"> • No further business noted. 	Robbie McKegg
7	<p>Treasurer's report</p> <ul style="list-style-type: none"> • Audited accounts for year ended 31 December 2019 have been completed and circulated to the P&F Executive Team. • Welcome Night had a net expense of \$2k v a budget of \$3.5k. The evening was a success, with good turn out from parents. 	Liam Donohue
8	<p>Subcommittee reports:</p> <ul style="list-style-type: none"> • CSP – Julie Bowlen has joined as co CSP with Mary Hare. Mary Hare attended a workshop and cluster meeting and will circulate details to the P&F. She noted that there is a CSP grant of \$3k available. Separately, the energy audit will be discussed in the Term 2 meeting. • Art and Craft – Charlotte Menzies to take on role for 	Robyn McKegg



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	<ul style="list-style-type: none"> • Speakers for Term 2 P&F meeting are being considered including UR Strong or a social media session. Any ideas from parents to be put forward. • Jenny McKeown suggested a home reader support session for parents. • It was noted that there was positive feedback received for Maths Videos. • A parent spectator suggested that A&C funds could be diverted to instrument purchase. Jenny McKeown noted that Keyboard sessions are now limited to Monday and Friday to minimise disruptions in class. It was noted there would be concern that diverting A&C funds to musical instrument purchases may not benefit a large population at the school and that second hand purchases and hiring options were available for music students. 	
10	<p>Confirmation of next meeting</p> <p>Tuesday, 2 June 2020 at 7pm</p>	Robbie McKegg