



ST THOMAS' P&F

Term 4 – Wednesday, November 18 2020 – 7pm

General Meeting Notes

Time started: 7.01 pm

Time finished: 7.46pm

Attendees: Jenny McKeown, Peta Herschderfer, Robbie McKegg, Vanessa Mackett, Charlotte Menzies, Liam Donohue, Toni Gooley, Angela Dobbin, Rebecca Nolan, Carol Englishby, Seona Donald, Fiona Thistlewood Jonathan Malloy, Katie Branson, Klaus Hahn, James Killian, Kirilly Conroy, Julie Bowlen, Daniel Westcott, Amanda Johnstone, Peppi Cooley

Apologies: Lisa Mayoh, Mary Hare

Meeting opened with prayer.

	ITEM	WHO
1	Welcome all	Robbie McKegg
2	Confirmation and acceptance of previous meeting's minutes – <ul style="list-style-type: none"> Vanessa Mackett accepted the minutes and Jonathon Molloy seconded. 	Robbie McKegg
3	Business arising from those minutes <ul style="list-style-type: none"> No further business arose from the previous minutes. 	Robbie McKegg
4	General Agenda items <ul style="list-style-type: none"> None noted. 	Robbie McKegg
5	Principal's report <ul style="list-style-type: none"> 2020 has been a big year. The school has tried to focus on making the year "business as usual" with Covid restrictions in place for much of the year. The school has started liturgies via zoom and teachers can send the link via email if required. The musical, Olivia, has been the highlight of the year. There were some teething issues with projecting the performance, otherwise a great success. Photos will be available for parents shortly to be accessed with a password. Enrolments for 2021 are slightly up, some class sizes are reducing, however we are again adding 3 Kindergarten classes with 3 Year 1 classes also continuing. Kindergarten will be class sizes of ~26 students. Year 1 will be ~21. Construction works on long awaited school expansion plans have begun, Stage 1 currently in progress. The outcome of the project will be bigger, more flexible classrooms and better functioning administrative areas. 	Jenny McKeown

	<p>Project is fully funded by the Catholic Schools office and no increase in fees is planned. These works will be completed ready for the start of school in 2021.</p> <ul style="list-style-type: none"> • Construction works for Stage 2 will consist of knocking out walls in the old administration area and creating two large learning spaces with bi-fold doors. • Construction works for Stage 3 will consist of future planning for the cottage site which has not yet started. • Maintenance work is also planned for January. Buildings works will be carried out including installing compliant roof access systems, rust treating and refurbishing external plywood bag lockers. Playground works will also occur including repairs to existing softfall, artificial grass timber platforms will be placed over the worst of the Morton Bay Fig roots and installation of new playground game markings. • 2021 Curriculum Initiatives will consist of: <ul style="list-style-type: none"> - Literacy work on spelling, writing and reading to continue; - Ready to learn meetings to recommence February 2021; - Mathematics work on concept and procedural development; - Extending STEM work with Scope IT and in class use of skills emphasizing additional hardware (ie robotics, 3D Printers, large share screens and laser cutters) - Continuing work on Thinking Routines and Future Problem solvers. 	
6	<p>President's report</p> <ul style="list-style-type: none"> • Interesting and taxing year, but congratulations to Jenny McKeown and Peta Herschderfer for how the school was managed during Covid. • The success of Olivia the musical was noted and the teachers of St Thomas thanked. • Last Friday's "Opening night in" was a great success to bring together the school community and fundraise for the school. ~\$24k gross revenue raised before expenses for Silent Auction items. Thanks to AV1 for sound and lights and Chris Duggan as MC. Thanks to Sophie Bacic, Monica Huxley and parent helpers for children's artwork preparation. Thanks to Musson, the major sponsor. • Coffee vouchers have been issued to be used at Dose as a thank you to parents and Lucky Dip prizes given 	Robbie McKeeg



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	<p>out to all children. Thank you to the Social Committee for organizing the Lucky Dip prizes.</p> <ul style="list-style-type: none"> We missed A&C this year, however, we are looking forward to A&C 2021. 	
7	<p>Treasurer's report</p> <ul style="list-style-type: none"> We started the year with ~\$40k across the four P&F accounts and will finish the year with ~\$65k. \$20k was earned through the Silent Auction "Opening Night In". P&F spending on school functions during the year was significantly reduced with cancelled events. Additionally, no A&C income received during the year with the event cancelled during Covid. Uniform shop sales this year have been strong and a great contribution during 2020. P&F General Account Budget for 2021 to be kept relatively in line with 2020. To add funds for class parent welcome function and a provisional amount for labelling and new supplies for the P&F cupboard 	Liam Donohue
8	<p>Subcommittee reports:</p> <ul style="list-style-type: none"> CSP – Julie Bowlen will be taking over the role of CSP from Mary Hare in 2021. No further update. Social – not able to host many events this year. Welcome Night was held and the Fathers Day Golf event only. Parents will be assisting with the Year 6 graduation to be held on site in 2020. Lucky Dip was organised and the children were very happy for "Opening Night In". P&F cupboard is nearly clean and all items labelled with a new register. "Tissues and Champagne" may be hosted in the new year at three different locations to limit numbers at one location considering possible Covid restrictions in early 2021. Kindy 2020 to have additional functions in 2021 to help connect parents after starting at St Thomas with Covid restrictions. Uniform Shop – Opening longer hours by appointment, steady amounts of stock coming in. White polo shirts, Size 14 and 16 are hard to move, but other white shirts are selling slowly and steadily. Charlotte Menzies will take over the Uniform Shop in 2021. Pastoral Care – Has been quiet, six families looked after with 43 meals and food parcels this year. Carol 	<p>Julie Bowlen</p> <p>Toni Gooley/Angela Dobbin</p> <p>Fiona Thistlewood</p> <p>Rebecca Nolan</p>



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ANNUAL GENERAL MEETING NOTES

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Time finished: 7.57pm

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Apologies: Lisa Mayoh, Mary Hare

	ITEM	WHO
1	Welcome Apologies: Lisa Mayoh	Robbie McKegg
2	Election of Executive Committee Nominations received prior to AGM and appointments of the following Executive Committee Positions for 2021 occurred: President: Jonathon Molloy Vice Presidents: Katie Branson and Klaus Hahn Treasurer: James Killian Secretary: Kirilly Conroy	Robbie McKegg
3	Close of Annual General Meeting	Robbie McKegg